Wing Ref …….. Region Ref LSE4/ /

To ACRHQ (L & SE) Thro' HQ ……Wing

ATC PARTICIPATION IN PUBLIC EVENTS

Ref: AP 1919, Para 1617 to 1623 inc.

TO BE SUBMITTED AT LEASE TWO WEEKS IN ADVANCE OF THE EVENT

Application is made for No ……Sqn to participate in the public event detailed below:

a. Nature of Event ……...
b. Location of Function ……
c. Date of Function ……..
d. Charity/Organising Function ……..……
……

ATC Commitment:

1. Number of Staff ……...
2. Number of Cadets ……
3. Participation (Specific Roll(s)) of Cadets in event
   ……
4. Reimbursement of Travel Cost: Yes/No £……..
   OR GRANT IN AID
5. Band only:- Pay-Ratio 1/10 max Yes/No with Names

Insurance:

1. Has the sponsor provided Personal Accident & Public Liability Insurance to cover Corps Members?

   YES/NO (Note: ESSENTIAL FOR CAR PARKING DUTIES)

2. If yes, state what that cover is: ……

Recommendation of the Squadron Commander:

Date…… Signed: ……

Recommended/Approved by Wing HQ:

Date …….. Wg Ad O ……
(Wing ……)

Sqn ……No ACRHQ (London & SE)

Thro' HQ ……..Wing Date ……

APPROVED/NOT APPROVED. Subject to no Public Liability arising.

For Regional Commandant
London & SE Region